

Telephone: 023 9247 4174  
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Website: [www.havant.gov.uk](http://www.havant.gov.uk)

## COUNCIL AGENDA

**Membership:** Councillor Patrick (Mayor)

Councillors Bowdell, Bowerman, Crellin, Denton, Fairhurst, Guest, Diamond, Hughes, Inkster, Jenner, Keast, Kennett, Linger, Lloyd, Milne, Moutray, Munday, Patel, Payter, Pike, Raines (Deputy Mayor), Rennie, Redsull, Richardson, Robinson, Satchwell, Scannell, Sceal, Mrs Shimbart, Stone, Tindall, Turner, Wade, Weeks and Wilson

**Meeting:** Council

**Date:** Wednesday 22 March 2023

**Time:** 5.00 pm

**Venue:** Hurstwood Room, Public Service Plaza, Civic Centre Road, Havant, Hampshire PO9 2AX

The business to be transacted is set out below:

Kim Sawyer  
Chief Executive

14 March 2023

Contact Officer: Jenni Harding 02392 446234  
Email: [jenni.harding@havant.gov.uk](mailto:jenni.harding@havant.gov.uk)

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### **PART 1 (Items open for public attendance)**

#### **1 Apologies for Absence**

To receive and record any apologies for absence.

#### **2 Declarations of Interests**

To receive any declarations of interests from Members.

- 3 Confirmation of Previous Minutes** **1 - 6**
- To confirm the minutes of the Extraordinary Council Meeting and last meeting of Full Council held on 23 February 2023 as a true record.
- 4 Mayor's Report**
- 5 Retiring Councillors**
- 6 Public Speaking under Standing Orders 27.5 & 28**
- To deal with any public questions or address submitted in accordance with the requirements of Standing Orders 27.5 or 28, which is to deal with public questions or address notified no later than 12 noon three working days before the meeting.
- 7 Cabinet/Board/Committee Recommendations** **7 - 30**
- To consider any recommended minutes from the Cabinet and any of the Boards or Committees.
- 1) **Human Resources Committee – 09 March 2023**
- Pay Policy Statement and Pensions Policy
- Full Council is recommended to endorse the recommendation of the HR Committee and approve:
- The Proposed 2023/24 Pay Policy Statement, as tabled in Appendix A
  - The Statement of Policy on Pensions, as tabled in Appendix B
- 2) **Cabinet – 22 March 2023**
- Property Asset Management System
- Recommendation and report to follow
- 3) **Cabinet – 22 March 2023**
- Council Tax Resolution (2023/24)
- To note the changes to the Council Tax Resolution 2023/24.
- 4) **Cabinet – 22 March 2023**
- Increase In Capital Expenditure Through In-Year By Use Of

Reserves Re. Site At Southmoor Lane, Havant

Recommendation and report to follow

**5) Cabinet – 22 March 2023**

Local Authority Housing Fund

Recommendation and report to follow

**8 Responses To The Draft Water Resource Management Plan To Follow**

**9 Appointment of S151 Officer To Follow**

**10 Appointment of Deputy Electoral Registration Officer To Follow**

**11 Questions Under Standing Order 27.4.1**

To receive questions from Councillors in accordance with the requirements of Standing Order 27.4.1.

**12 Urgent Questions Under Standing Order 27.4.2**

To receive urgent questions from Councillors submitted in accordance with the requirements of Standing Order 27.4.2.

**13 Acceptance of Minutes 31 - 32**

The Council to receive the minutes of Committees held since the last meeting of the Council:

- [Overview and Scrutiny Committee on Thursday, 2nd February, 2023](#)
- [Cabinet on Wednesday, 8th February, 2023](#)
- [Planning Committee on Monday, 13th February, 2023](#)
- [Overview and Scrutiny Committee on Monday, 20th February, 2023](#)
- [Planning Committee on Thursday, 23rd February, 2023](#)

**PART 2 (Confidential items - closed to the public)**

None

## GENERAL INFORMATION

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### Internet

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### Public Attendance and Participation

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. We also endeavour to broadcast the meeting and make the recording available on the Council website for up to 6 months.

An address made by a member of the public may only be presented if a summary of the text has been received by the Democratic Services Team Leader no later than 12 noon three working days before the meeting. The speech shall reflect the summary provided.

The Monitoring Officer may rule out of order any address that:

- a is vexatious, derogatory, defamatory, frivolous or offensive;
- b concerns a Council employment or staffing matter or sensitive personal information about a Councillor;
- c is unrelated to functions of the Committee; or
- d has been previously considered in the last 6 months.

Questions from members of the public will only be permitted where they have been received by the Democratic Services Team Leader no later than 12 noon three working days before the meeting.

An answer to a question submitted by a member of the public may take the form of:

- 1 a direct oral answer;
- 2 where the desired information is contained in a publication of the Council or other published work, a reference to that publication; or
- 3 where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

### Disabled Access

The Public Service Plaza has full access and facilities for the disabled.

### Emergency Procedure

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

**PLEASE EVACUATE THE BUILDING IMMEDIATELY.**

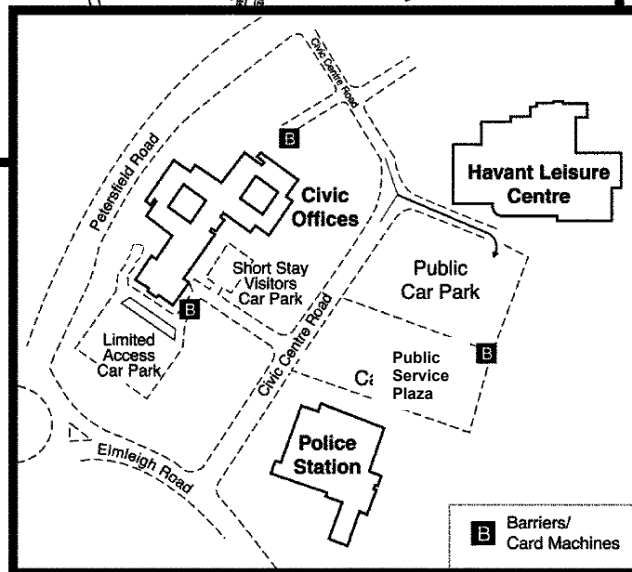
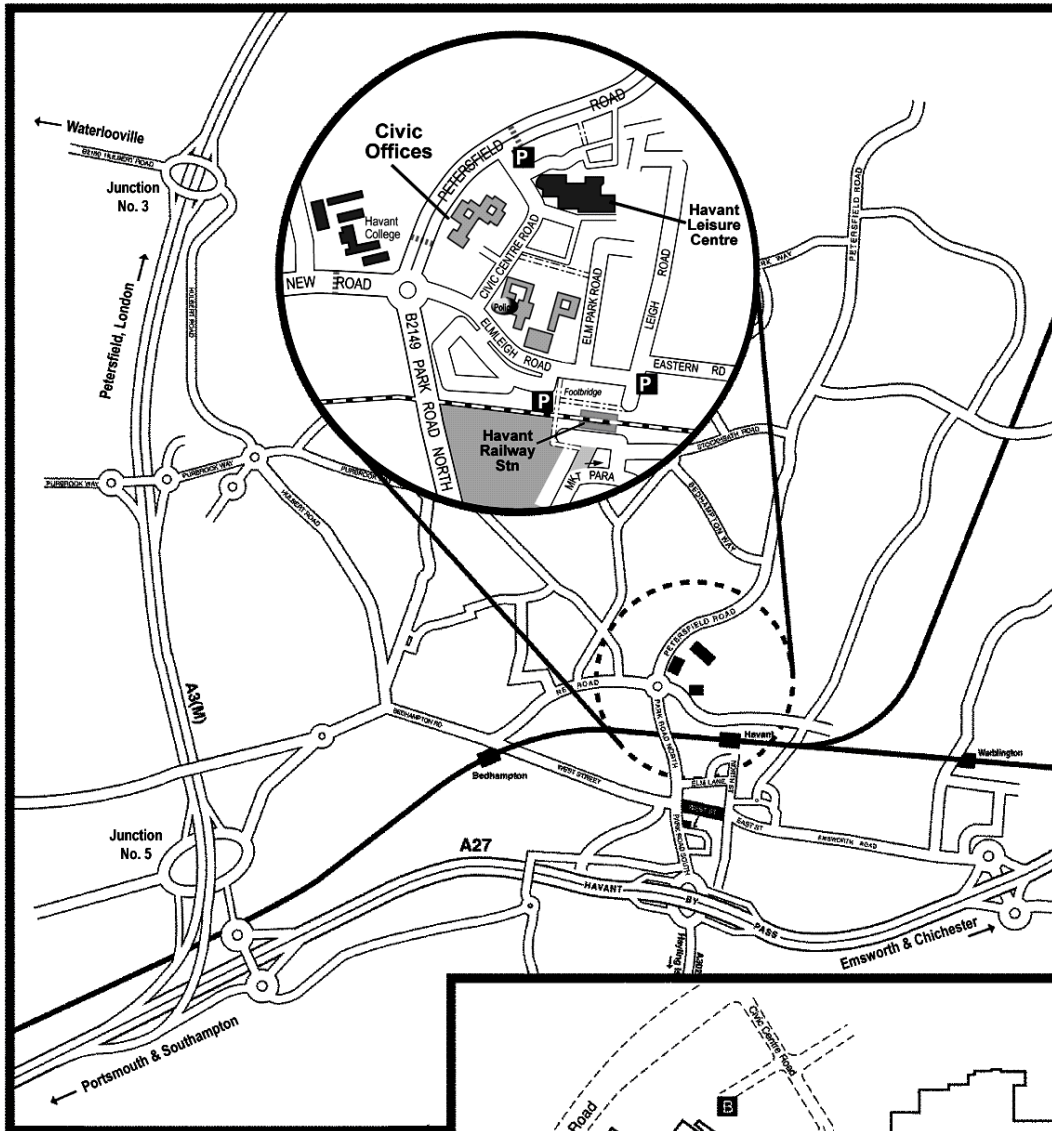
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The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

**Parking**

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.



**Havant**  
**BOROUGH COUNCIL**  
 Civic Offices, Havant, Hants, PO9 2AX  
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# Havant

## BOROUGH COUNCIL

### PROTOCOL AT COUNCIL MEETING – AT A GLANCE

#### Sit or Stand?

Stand to address the Council/Mayor at all times

#### Rules of Debate

- always address each other as “Councillor ...”
- a motion or amendment has to be proposed and seconded
- once an amendment has been proposed and seconded, it becomes the subject of the debate until it is either accepted or rejected by a vote
- a seconder can choose to make their speech at a later time
- only one Councillor to stand at any one time
- speeches will not exceed 5 minutes (the Council can resolve to allow additional time, which will not exceed a further 3 minutes)
- a Councillor proposing the adoption of a Committee/Board minute has sufficient time to propose and unlimited time to reply to debate
- a Councillor can only speak again on an amendment, to move a further amendment, on a point of order or personal explanation.

#### Questions and Motions

- Motions must be submitted in writing (or by email) to the Democratic Services Team Leader 6 working days prior to the Council meeting
- Councillors may ask questions, without notice, of the Leader and Cabinet Leads in respect of the Cabinet Lead reports submitted to Council
- Councillors may ask questions of the Leader, Cabinet Leads and Committee Chairmen, on any matter affect the Borough or its residents, providing that:
  - 48 hours written notice is given; or
  - 2 hours written notice in relation to urgent matters

#### Voting

- Voting may be by a show of hands or by a ballot at the discretion of the Mayor
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes

